
How to Apply for the RPSEA Small Producer Program Funding

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• **Research**
• **Partnership to**
• **Secure Energy**
• **for America**
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Midland, TX

Secure Energy for America



RPSEA Web Site – www.rpsea.org →

- Information about Current Projects
- General Business Forms
- Frequently Asked Questions
- Request for Proposals (RFP)
- Archived RFPs
- Annual Plans
- Meetings and Events

RPSEA – Research Partnership to Secure Energy for America

<http://www.rpsea.org/>

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RPSEA News

RPSEA Small Producer Program Showcase Permian Basin Focus

Join RPSEA at the Small Producer Program Showcase, which will feature RPSEA small producer awards focused on the Permian Basin, Wednesday, February 3, from 9 a.m. to 4 p.m. The event will take place at the Center for Energy and Economic Diversification (CEED) at The University of Texas of the Permian Basin in Midland, Texas.

The Small Producer Program recognizes the fundamental

Small Producer **Contacts**

Ultra-Deepwater **Abstracts**

Unconventional Resources **Current Project Website Links**

Research Reports Pre-EPAct **NETL Fact Sheets**

Completed Research Reports

[Worldwide Gas Shales and Unconventional Gas: A Status Report](#)

Annual Plan

- Prepared annually
- Uses input from members and directors
- Determines topics for research



Annual Plan can be found under News on the web site. Use the Search feature to find specific articles and links.

Annual Plan

Specific near-term objectives of the Small Producer Program are:

1. Apply technologies in new ways to enable improvements in water management and optimization of water use in mature fields.
2. Apply technologies in new ways to improve oil and gas recovery from mature fields, extending their economic life.
3. Apply technologies in new ways to reduce field operating costs.

Longer Term

Apply lessons from all near-term projects to new basins/areas and develop new technologies to address the problems of Objectives 1 through 3.

The Annual Plan will give a good idea of what will be in the upcoming RFP!

RFP Details

Read the RFP Carefully – there are several parts:

- 01 – Statement of Program Opportunity
- 02 – Attachment I, Instructions to Offeror
- 03 – Attachment II, Proposal Evaluation Criteria
- 04 – Attachment III, Technical Proposal Requirements
- 05 – Proposal Submission Checklist

Details 1 – Statement of Opportunity →

Important things to note here:

- Program goals and objectives
- Scope and examples
- Two important items –
 - need for a consortia: “two or more entities participating in a proposal through prime contractor-subcontractor or other formalized relationship that ensures joint participation in the execution of the scope of work associated with an award.....either composed of small producers or organized for the benefit of small producers, the participation of producers is highly encouraged”
 - definition of small producer: “....an entity organized under the laws of the United States with production levels of less than 1,000 barrels per day of oil equivalent.”

Details 2 – Instructions

Important things to note

- RFP Summary – important dates, contact information, amount of awards, etc.
- Details:
 - Information about proposal format – length, content, cover page content, schedule, etc.
 - Important links to additional needed documents – certifications, sample contracts, etc.
 - Signature page that must accompany proposal

Details 3 – Proposal Evaluation Criteria →

- Compliance Review – eligibility, meets the RFP requirements, and satisfies mandatory requirements re: page length, appropriate documents, content, etc.
- Alignment with RFP objectives
- Technical Criteria
- Other factors

Selection Process

1. Evaluate for compliance
2. Select reviewers
3. Reviewers provide scores and written comments
4. Final conference to discuss all projects and come to a recommendation
5. Provide written documentation for both selected and non-selected proposals
6. Proposers that are not selected will be provided with a debriefing

Criteria

- Technical Merit (50%) – is it a good idea and does it meet specific program objectives?
- Technical Approach (25%) – is the approach a good one?
- Technical and Management Capabilities (25%) – does the project have appropriate staff and experience
- Cost evaluation – is the cost reasonable and do they meet cost share obligations
- Other selection factors – general fit for the current project portfolio, need for public funding

Contracting

- Once a project is selected and approved, may take several weeks to a few months for final contract to be awarded.
- Accounting procedures must be compliant with government regulations.
- Contracts are on cost reimbursement basis for work performed. These are not grants.

General Operations

- Projects start with a telephone kickoff meeting to explain contract requirements, expectations, etc.
- Monthly report that has a rough accounting and a short form for noting project process.
- Phone calls with project manager or project mentors may be arranged.
- Project deliverables can be task-based.
- Tech transfer meetings are encouraged.

Other Things

- Cost share – 20% for research projects, 50% for demonstration projects.
 - Tech transfer is very important, both at project and program level. 2.5% of total dollars (award + matching) set aside for tech transfer. 1% to be reserved for program level activities as directed by RPSEA.
 - Communication with members of the producing community, and benefiting small producers is the primary goal of this program.
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Questions

